



Art Craft Display, Inc.

46100 Grand River Avenue, Suite B • Novi, Michigan 48374 • (248) 380-0843 • Fax (248) 380-0848
www.artcraftdisplay.com

EVENT DETAILS

Re: **SPE Automotive Composites Conference & Expo (ACCE)**
September 4-6, 2024
Suburban Collection Showplace

Art Craft Display, Inc. has been selected by show management to serve as the Official Tradeshow Contractor for this event.

The following items are included as part of your booth fees paid to show management.

Provided by Art Craft Display:

THE FACILITY WILL BE CARPETED

- 3' and 8' High – Booth Draping (expo green/white)
- (1) 2' x 8' x 30" high Covered/Skirted Table (black)
- (2) Folding Chairs
- (1) Wastebasket
- (1) 7" x 44" Booth I.D. Sign

Note: One electrical drop is included in each booth through Boco Enterprises.

If you require additional items that are not listed above, an Exhibitor Kit is available on our website for downloading or for online ordering.

► Go to the following website: www.artcraftdisplay.com
On the Home Page, click on: "Download Exhibitor Kit"
Enter Event Code: **354743**

To qualify for Advance Rates, your order(s) with payment must be received by us no later than 5:00 pm EST on Tuesday, August 20th. Some equipment or services may require more lead time. Please see appropriate order forms for actual deadlines.

SHOW SCHEDULE

Art Craft Exhibitor Service Times

Tuesday, September 3rd 3:00 pm – 8:00 pm (Drive-in unloading is prohibited)
Wednesday, September 4th 6:30 am – 8:00 am



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EVENT DETAILS CONTINUED

Exhibit Hours

Please contact Show Management at intuitgroup@gmail.com

Exhibitor Move-Out and Empty Container Return

Please contact Show Management at intuitgroup@gmail.com

We will begin returning empty containers once we get the “all clear” from Show Management.

ADVANCED WAREHOUSE SHIPMENTS

Advanced Warehouse shipments will be accepted from **August 2nd** through **September 2nd**. Freight Handling fees will apply for all shipments received. Warehouse receiving hours are from 8:00 a.m. to 4:30 p.m., Monday – Friday. If required, provide your carrier with this phone number (248) 380-0843.

Advanced Warehouse Shipping Address:

Exhibiting Company Name / Booth #
SPE Automotive Composites Conference & Expo (ACCE)
C/o Art Craft Display, Inc.
46100 Grand River Ave., Ste B
Novi, MI 48374

ONSITE SHIPMENTS

Onsite shipments will be accepted **during move-in hours**. Freight Handling fees will apply for all shipments received. If any shipments are received before this date, you will be charged the Advance Warehouse rates.



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Consolidate your shipments to save separate minimum charges. The minimum charge is 200 lbs. per shipment.

DISMANTLE AND MOVE-OUT INFORMATION

Please contact Show Management @ intuitgroup@gmail.com

POST SHOW SHIPPING DOCUMENTS

All outbound paperwork must be turned into the Service Desk prior to your departure from the venue. A Material Handling Agreement must be turned into the service desk for each shipment. You may complete this document at the service desk after the show. Be sure that your carrier knows the company name and booth number when making arrangements for shipping your freight at the close of the show. Anything that is left behind in your booth that is not labeled for outbound shipment will be considered abandoned and deemed as trash.

If we can be of any further assistance, please contact us. General questions can be directed to: detroit@artcraftdisplay.com.

Thank you for your patronage and we look forward to being of service to you.

SIGNS, GRAPHICS & DISPLAYS
DELIVERED RIGHT TO YOUR BOOTH!*

*Restrictions apply.

Contact Art Craft Signs to order signs, graphics & displays for your exhibit space.
800-878-0710 · signshop@artcraftdisplay.com

The advertisement shows a variety of display options: a large curved wall graphic with a tree and the text 'We are a culture', a table with a blue 'Propel' banner, a small table with a sign, a sign on a stand, and a vertical sign for 'Vegas Party'.