



Art Craft Display, Inc.

46100 Grand River Avenue, Suite B • Novi, Michigan 48374 • (248) 380-0843 • Fax (248) 380-0848
www.artcraftdisplay.com

EVENT DETAILS

Re: **SPE Automotive Composites Conference & Expo (ACCE)**
September 7-9, 2022
Suburban Collection Showplace

Art Craft Display, Inc. has been selected by show management to serve as the Official Tradeshow Contractor for this event.

The following items are included as part of your booth fees paid to show management.

Provided by Art Craft Display:

THE FACILITY WILL BE CARPETED

- 3' and 8' High – Booth Draping (expo green/white)
- (1) 8' Covered/Skirted Table (black)
- (2) Folding Chairs
- (1) Wastebasket
- (1) 7" x 44" Booth I.D. Sign

Note: One electrical drop is included in each booth through Boco Enterprises.

If you require additional items that are not listed above, an Exhibitor Kit is available on our website for download or for online ordering.

► **Go to the following website:** www.artcraftdisplay.com
On the Home Page, click on: "Exhibitor Kit"
Enter Event Code: 324743

To qualify for Advance Rates, your order(s) with payment must be received by us no later than 5:00 pm EST on Tuesday, August 30th. Some equipment or services may require more lead time. Please see appropriate order forms for actual deadlines.

SHOW SCHEDULE

Exhibitor Move-In

Tuesday, September 6th 3:00 pm – 8:00 pm (Drive-In unloading is prohibited)



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EVENT DETAILS CONTINUED

Exhibit Hours

Wednesday, September 7th 7:00 am – 7:00 pm
Thursday, September 8th 7:00 am – 6:30 pm (Empties will be returned at 6:30 pm)

Conference Hours

Opening – Wednesday, September 7th at 7:00 am
Closing – Friday, September 9th at 1:00 pm

Exhibitors can arrive as early as 6:30 am on September 7th.

ADVANCED WAREHOUSE SHIPMENTS

Advanced Warehouse shipments will be accepted from **August 5th** through **September 5th**. Freight Handling fees will apply for all shipments received. Warehouse receiving hours are from 8:00 a.m. to 4:30 p.m., Monday – Friday. If required, provide your carrier with this phone number (248) 380-0843.

Advanced Warehouse Shipping Address:

Exhibiting Company Name / Booth #
SPE Automotive Composites Conference & Expo (ACCE)
C/o Art Craft Display, Inc.
46100 Grand River Ave., Ste B
Novi, MI 48374

ONSITE SHIPMENTS

Onsite shipments will be accepted on **Tuesday, September 6th from 8:00 am – 7:30 pm**. Freight Handling fees will apply for all shipments received. If any shipments are received before this date, you will be charged the Advance Warehouse rates.

Onsite Shipping Address:

Exhibiting Company Name / Booth #
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Exhibitor Move-Out

Thursday, September 8th

6:30 pm – 9:30 pm (Drive-in loading is prohibited)

We will begin returning empty containers once we get the “all clear” from the facility and/or security.

DISMANTLE AND MOVE-OUT INFORMATION

All exhibits/booths must be torn down and ready to ship on **September 8th by 9:30 pm.** Freight can be picked up that evening until **8:00 pm** or your freight can be picked up on **September 9th from 8:00 am – 4:00 pm.**

POST SHOW SHIPPING DOCUMENTS

All outbound Bill of Lading paperwork must be turned into the Service Desk prior to your departure from the venue. If you do not have an outbound Bill of Lading, you may complete this document at the service desk after the show. Be sure that your carrier knows the company name and booth number when making arrangements for shipping your freight at the close of the show. Anything that is left behind in your booth that is not labeled for outbound shipment will be considered abandoned and deemed as trash.

If we can be of any further assistance, please contact us. General questions can be directed to: detroit@artcraftdisplay.com.

Thank you for your patronage and we look forward to being of service to you.

SIGNS, GRAPHICS & DISPLAYS
DELIVERED RIGHT TO YOUR BOOTH!*

* Restrictions apply.

Contact Art Craft Signs to order signs, graphics & displays for your exhibit space.
800-878-0710 · signshop@artcraftdisplay.com

The advertisement shows several examples of signs and displays: a large curved wall sign for 'We are manufacturing', a tablecloth for 'Propel', a small sign for '248 Solutions', and a tall vertical sign for 'Vegas Party'.