

AD DIMENSIONS		
7.15 22.13.161.13	WIDTH HEIGHT	WIDTH HEIGHT
1/4 pg ad:	3.75 in4.25 in.	95 mm 108 mm
1/2 pg ad–Horizontal:	7.75 in4.25 in.	197 mm 108 mm
1/2 pg ad–Vertical:	3.75 in8.5 in.	95 mm216 mm
1/2 pg ad–Vertical with bleed:	4.25 in9 in.	108 mm229 mm
Full pg ad without bleed:	7.5 in10 in.	191 mm254 mm
Full pg ad with bleed:	8.75 in11.25 in.	222 mm 286 mm
Trim Size:	8.5 in 11 in.	216 mm279 mm
Live Area:	7.5 in10 in.	191 mm254 mm
DEADLINE FOR AD SUBMITTAL - October 1		
MEDIA SPECIFICATIONS		

Press Ready PDF are preferred formats. Illustrator CC or Photoshop CC files are also accepted. Graphics must be in .tif, .eps or .jpg format, CYMK, 300 dpi at 100%. All fonts within vector files must be converted to outlines.

We cannot accept ads created in Word, Powerpoint, or any other software not listed above OR images embedded within. Artwork not production-ready to these specifications will incur pre-press charges to edit files. Revisions to ads after submission will incur charges.

PLEASE NOTE: If placement of an ad or any element of the ad is critical, we must be notified of it when the artwork is sent along with **corporate design guidelines**. A proof may be requested for review only if artwork is submitted at least 2 weeks prior to printing. If ads with critical placement aspects are submitted later than 2 weeks prior to printing, you may be subject to rush charges to pull a proof or placement of the critical element(s) may not be able to be guaranteed.

DELIVERY INSTRUCTIONS Files can be emailed to jpicreative@att.net. Please upload filesvia wetransfer.com if ads are larger than 10mb.	
AD DESIGN Ads can be designed by JPI Creative Group. Prices based on ad size. Quotes available upon request.	
QUESTIONS?	

Call 616 401-0441 EST US